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WCUU
Administrative
Board of Directors, Executive
Committee - Minutes 1933-1938

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0336

Exec. Com. Board of Directors

1933 - May 23 (#1-4)
 June 5 (#5-14)
 June 12 (#15-20)
 July 3 (#21-30)
 Sept 23 (#31-34)
 Oct 2 (#35-38)
 Nov 5 (#39-44)
 Dec 26 (#45-50)

July 14 (Aug 3)
 Complete

1934 }
 1935 } Gap

1936 March 21 (#1-6)
 March 20 (#7-10)
 April 23 (#11-14)
 June 8 (#21-24)
 Oct 3 (#30-33)
 Dec 12 (#34-37)

Complete

1937 Jan 23 (#38-42)
 June 30 (#43-57)

date

Complete

1938 Feb 10 (#58-65)
 June 9 (#66-75)

Oct 8 #76-91

non Riddle

1939 June 10 (#92-107)
 Nov 4 (#108-123)

Complete

1940 March 9 (#124-129)
 June 10 (#130-135)

1941

Gap

1942 (R) Oct 17 213-220

1943 Dec 11 #236-237

1944 July 4 238-239

1945 March 247-280

1946 Interim Com
 Aug 6 (#1-16)
 Dec 6 (#17-33)

1947 July 24 (#288-295)
 Aug 23 (#296-304)
 Nov 19 (#305-317)

1948 Jan 16 (#318-326)
 Mar 4 (#327-330)
 April 28 (#331-336)
 July 10 (#337-344)
 Sept 4 (#345-351)

Complete

1949 Jan 19 (#354-366)
 March 16 (#367-375)
 June 8 (#381-383)
 June 14 (#384)
 Aug 6 (#385-394)

On Roll 9



TRANSFER ^{date}

EXECUTIVE MINUTES:
WEST CHINA UNION UNIVERSITY.
BOARD OF DIRECTORS.

The Minutes of the first meeting of the 1933 Executive Committee of the Board of Directors, West China Union University, held in the Administration Building, May 23rd, 1933.

Present : S. C. Yang, C. T. Song, Liu Ten Hsüan, Djer Shou Gi, Miss A. I. Hutchinson, H. J. Openshaw, Liu Bin Kwen, G. S. Bell.

Absent : D. Fay.

Corresponding members present : Fang Shu Hsüan, G. W. Sparling.

Min. 1. The following officers were elected :

Chairman, Liu Ten Hsüan.
Vice-chairman, S. C. Yang
Chinese Secretary, Liu Bin Kwen.
English Secretary, G. S. Bell.

Min. 2. *Resolved*, That the Minutes of the Board of Directors be numbered consecutively and not meeting by meeting as in the past, and that the Secretaries be asked to edit same.

Min. 3, *Whereas*, Acting-President Fang Shu Hsüan is going abroad to study, and whereas the question of the allowance to be granted him in his absence has been raised,

Resolved, That (a) he be granted leave of absence for one year.

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私立華西協合大學校董會第一次常務委員會議

時 間 二十二年五月二十三日午后二鐘

地 點 華大事務所

到會人數 華翠聲

宋誠之

鄭受之

楊少荃

夏時雨

鍾善學

劉騰軒

劉秉昆

缺席者 費宗之

特約者 方叔軒

宋道明

一 選舉職員 正主席 劉騰軒

副主席 楊少荃

中文書記 劉秉昆

英文書記 鍾善學

二 關於校董會記錄號數改訂案表決交由中英文書記編訂

三 關於方代校長出國留學及津貼案表決。允方校長請假出國時期定為一年。其每月津貼暫定

為服務華大時月薪之三分之一

四 關於華大軍要職務人員請假出省出國事當酌定條款以資優待案表決舉楊少荃劉騰軒宋誠之

夏時雨宋道明九人為酌定優待條款之委員並於短期內擬定後交由常委商議

散會

(已得各委同意第二次常會定六月五日午前十二鐘)

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(b) An allowance of two-thirds of the present monthly salary be granted provisionally to him.

Min. 4. *Resolved*, That the following committee be appointed to discuss the proposed regulations for allowances of teachers on leave of absence, whether in China or abroad, and that their recommendations be reported back to the Executive for consideration in the near future:

S. C. Yang, Liu Ten Hsüan, C. T. Song, H. J. Openshaw, G. W. Sparling.

Meeting adjourned to meet again June 5th, 12 noon.

GERALD S. BELL

(English Secretary)

WEST
EXECUTIVE MINUTES.
WEST CHINA UNION UNIVERSITY.

BOARD OF DIRECTORS.

The Minutes of the second meeting of the 1933 Executive Committee of the Board of Directors, West China Union University, held in the Administration Building, June 5th, 1933.

Present: C. T. Song, Djen Shou Gi, S. C. Yang, H. J. Openshaw, G. S. Bell, Liu Ten Hsuan, Liu Bin Kwen, Miss A. I. Hutchinson.

Absent: D. Fay.

Corresponding members present: Fang Shu Hsuan, G. W. Sparling.

The meeting was begun with silent prayer, after which the minutes of the first meeting were read and adopted.

Min. 5, *Resolved*, That we approve and accept the Agreement between the Board of Governors and the Board Of Directors as edited by the Committee appointed by the Second Annual Meeting.

Min. 6, *Resolved*, That Minute 21 of the 1933 Annual Meeting of the Board of Directors be amended to read as follows

"Resolved, That we record the receipt of a letter from President Fang Shu Hsuan and one from Liu Ten Hsuan and five other members of the Board of Directors containing certain suggestions for the improvement of the University and that these letters be referred to the Executive Committee for action."

Min. 7, *Resolved*, That we receive the Report of the Committee on Allowances for teachers to go abroad for study under appointment of the University, and that this Report be translated into English for circulation among the members of the Board of Directors and Board of Governors and then to be considered at the next meeting of the Board of Directors.

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Min. 8, *Resolved*, That the regulations governing allowances of teachers going abroad to study, either on their own initiative or under appointment of a Church, be as follows :

1. Teachers of the Union University whose conduct and character are satisfactory may receive these allowances.
2. Teachers who have served the University for five years or more, and with satisfactory results may receive these allowances.
3. All teachers who have received these allowances while abroad, shall teach for at least one year after return. If they leave the University within one year, they shall refund the allowance received.
4. All teachers receiving these allowances shall undertake studies or research work that will be of benefit to the University.
5. Teachers who are sent abroad by a Church shall not be eligible for these allowances, if the Church has assumed responsibility for personal and family allowances.
6. The financial circumstances of teachers eligible for these allowances shall be carefully investigated.
7. The allowances may be as follows :
 - a. To those who have served five years 40% of monthly salary.
 - b. To those who have served ten years 60% of monthly salary.
 - c. To those who have served fifteen years 80% of monthly salary.
 - d. To those who have served twenty years full salary.
8. These allowances shall be for a period of one year.

Min. 9, *Resolved*, That the salary of President Djang Lin Kao on return shall be as follows :

Salary - - - - \$200.00 per month
Entertainment allowance \$30.00 per month, a total of
\$230.00 per month.

Min. 10, *Resolved*, That, in harmony with the action of the Board of Studies, the school year for which teachers shall be appointed shall be from August 1st of one year to July 31st of the next year.

Min. 11, *Resolved*, That in the matter of appointing teachers the procedure shall be as follows: The Dean of each Faculty shall make recommendations to the Board of Studies, after consideration by the Board of Studies the President shall review the recommendations and make the appointments.

Min. 12, *Resolved*, That we record receipt of a letter from Wu Hen Dju and four other members of the Board of Directors, but that because of lack of time this letter be referred to the next meeting of the Executive for consideration and reply.

Min. 13, *Resolved*, That the term of office of co-opted members shall be one year.

Min. 14, *Whereas* The Board of Directors has responsibility for the supervision of University property,

Resolved, That a letter be sent to the Property Committee asking that a detailed list of all University property be sent to this Board for examination.

ADJOURNMENT.

GERALD S. BELL

English Secretary

The Minutes of the third meeting of the 1933 Executive Committee of the Board of Directors, West China Union University, held in the Administration Building, June 12th, 1933.

Present: S. C. Yang, H. J. Openshaw, Djen Shou Gi, Liu Bin Kwen, Miss A. I. Hutchinson, Liu Ten Hsuan, C. T. Song.

Absent: D. Fay, G. S. Bell.

Corresponding members present: Fang Shu Hsuan, G. W. Sparling.

The meeting was begun with silent prayer, after which the Minutes of the previous meeting were read and adopted.

The letter from Wu Hen Dju and four other members of the Board of Directors contained the following items:

- a. The question of pressing the application for government registration.
- b. Request that the Executive investigate the organization of all committees of the University.
- c. That the Executive investigate the control and use of the Harvard-Yenching Fund.
- d. That an inquiry be made into the discipline of the University in order that there may be no reflection upon its Christian character and that the students may pursue their work with peaceful minds.

Min. 15, *Resolved*, That the following action be taken in regard to registration:

- a. That a letter be written to Directors, Ho Beh Hen and W. A. McCurdy asking for a report on their meeting with Special Delegate Mei Hsin Ruh in Chungking.
- b. That a letter be written to Mr. Mei Hsin Ruh asking about the recent developments in the matter of registration, and requesting him to give all assistance possible in order to complete registration.

Min. 16, *Resolved*, That in the matter of discipline, a letter be sent to the administrative officers of the university urging that this condition of affairs be altered, and that they forward to the proctor of each dormitory a request that special consideration be given to the matter of stricter regulations re student department.

Min. 17, *Resolved*, That, in the matter of discipline of women students, a letter be sent to the Committee of the Women's College, regarding the activities of students outside class hours, and that there be stricter supervision so that there may be nothing to disturb their work.

In the report of President Fang Shu Hsuan there were certain recommendations regarding,

- a. Re the treatment of Chinese teachers,
- b. The number of teachers is increasing while the fund are limited,
- c. The contributions of the Missions are decreasing,
- d. Maintenance funds are especially small.

Min. 18, *Resolved*, That, in the matter of current expenses, that a letter be sent to the Directors and to the alumni requesting assistance in obtaining funds for the university.

Min. 18, *Resolved*, That, in the matter of establishing faculties or other departments of study, permission must first be obtained from the Board of Directors, afterwards they may be set up.

Min. 20, *Resolved*, That, in the matter of certain changes said to have been made in the Constitution of the Board of Directors, that the following committee be appointed to investigate and compare the text of the Constitution as adopted: Chinese and English secretaries, G. W. Sparling, Fang Shu Hsuan, S. C. Yang.

ADJOURNMENT.

GERALD S. BELL

English Secretary

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EXECUTIVE MINUTES
WEST CHINA UNION UNIVERSITY
BOARD OF DIRECTORS

The Minutes of the fourth meeting of the 1933 Executive Committee of the Board of Directors, West China Union University, held at the Chengtu Y.M.C.A., July 3rd, 1933.

Present: Miss A. I. Hutchinson, S. C. Yang, Djen Shou Gi, Liu Bin Kwen, G. S. Bell, H. J. Openshaw, D. Fay, Liu Ten Hsüan.

Absent: C. T. Song

Co-opted members present: G. W. Sparling, W. B. Albertson

The meeting was opened with silent prayer.

Minutes of the previous meeting were read and adopted.

Min. 21, *Whereas* there is a difference in meaning in certain clauses of the Constitution of the Board of Directors as passed by the Board at its first meeting with that published in the University regulations last year, (see Executive Minute, No. 20, June 12th 1933.)

Resolved, That S. C. Yang, Liu Bin Kwen, G. S. Bell and G. W. Sparling be a committee to meet with President L. G. Dsang to compare these disputed points with the Government regulations for private schools and revise in harmony with the original constitution as passed by this Board

Min. 22, *Resolved*, That the estimate of income for 1933-34 be

Grant from the Board of Governors	\$50,000.00
Proceeds from rents	2,650.00
Receipts from tuition fees	14,350.00
Total estimated income	<u>\$67,000.00</u>

And that it be referred back to the University for careful estimating of estimated expenditures and report back to this Committee.

Min. 23, *Resolved*, That we ask the University Cabinet to request the Finance Committee to invite the Treasurer of the Board of Directors to meet with them.

Min. 24, *Resolved*, That we request the Faculty to consider the standards by which the ranking of members of the University staff is to be determined and make recommendations to this Board.

Adjournment.

GERALD S. BELL
English Secretary

Minutes of the fifth meeting of the 1933 Executive Committee of the Board of Directors, West China Union University, held at the Chengtu, Y.M.C.A., July 14th, 1933

Present: S. C. Yang, Djen Shou Gi, D. Fay, H. J. Openshaw, G. S. Bell, Liu Bin Kwen.

Absent: Liu Ten Hsuan, C. T. Song, Miss A. I. Hutchinson.
The meeting was opened with prayer.

The Minutes of the previous meeting were read and adopted.
Letters were received from the following persons:

Liu Ten Hsuan reporting that he would be unable to attend this meeting because of illness.

Liu Shu Yang accepting membership on the Board of Directors.

L. G. Dsang accepting the appointment as President of the University.

W. Small, secretary of the University Property Committee.
G. W. Sparling, re the grant to the University for 1933-34.

Min. 25, *Whereas* Vice-Chancellor G. W. Sparling has written asking that the Executive Committee consider plans to relieve the financial difficulties of the University,

Resolved, That a reply be sent asking that the utmost economy be observed in all expenditures for the current year and that the total must not exceed the amount already granted. (See Executive Min. No. 22.)

Min. 26, *Resolved*, That the salaries of teachers on the University staff be paid for the present at the old rate, and that the matter of increases be considered at a later meeting.

Adjournment.

GERALD S. BELL
English Secretary

Minutes of the sixth meeting of the 1933 Executive Committee of the Board of Directors, West China Union University, held at the home of President L. G. Dsang, August 31st, 1933.

Present: Djen Shou Gi, D. Fay, H. J. Openshaw, G. S. Bell, S. C. Yang, Liu Bin Kwen, Liu Ten Hsuan, C. T. Song,

Absent: Miss A. I. Hutchinson

Co-opted members present: L. G. Dsang, G. W. Sparling.

The meeting was opened with prayer.

The Minutes of the previous meeting were read and adopted.

The Chairman welcomed President L. G. Dsang on his return to the work of the University.

In reply President Dsang referred to the letter which the Board of Directors had given him to the Board of Governors. He stated that the Board of Governors were conscious of the importance that attached to the creation of a Board of Directors on the field and were most anxious to co-operate with the Board of Directors in all matters connected with the development of

the University. President Dsang spoke of the many opportunities he had to speak to the home constituencies on behalf of the University, and of the widespread interest shown in its work. In regard to his position as President, Dr. Dsang expressed the hope that the future would see everyone connected with the institution co-operating cordially and wholeheartedly to advance the interest of the university and its students.

Min. 27, *Resolved*, That, in view of the financial difficulties of the present time, the salaries of teachers in the university be increased by one half of the regular scale of increases.

Min. 28, *Whereas* The Board has no fund from which to make grants from time to time,

Resolved, That a sum of \$2000.00 be set aside from the income for the year 1934-35 as a Resrve Fund from which special grants can be made.

Min. 29, *Resolved*, That the Special Course in Chinese Language be discontinued since this was established contrary to the regulations of this Board, and since it was not in accordance with government regulations, and that a letter be sent to President Dsang to this effect.

Min. 30, *Resolved*, That president Dsang be requested to forward a copy of the Constitution of the Harvard-Yenching Fndd Committee to this Board for examination.

GERALD S. BELL
English Secretary.

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EXECUTIVE MINUTES
WEST CHINA UNION UNIVERSITY

BOARD OF DIRECTORS

Minutes of the seventh meeting of the 1933 Executive Committee of the Board of Directors, West China Union University, held at the home of Bishop C. T. Song, Sept. 23rd, 1933.

Present:—H. J. Openshaw, G. S. Bell, S. C. Yang, L. S. Liu, C. T. Song, S. G. Djen.

Absent: Miss A. I. Hutchinson, D. Fay.

Co-opted members present: L. G. Dsang, G. W. Sparling.

The Meeting was opened with prayer.

The Minutes of the previous meeting were read and adopted.

President Dsang reported regarding present conditions in the University and future plans for discipline, etc.

A letter from Vice-Chancellor G. W. Sparling inviting members of the Board of Directors to attend any meetings of the Faculty as guests. The regular meeting of the Faculty is held on the first Wednesday of each month at 2 p.m.

Min. 31, *Resolved*, That we receive the following report from the Bursar giving the number of students registered and amount of fees received to date:

150 Students @ \$20.00 per term	\$2980.00
60 " " 25.00 " "	1500.00
101 " " 30.00 " "	3030.00
Extra for late registration	38.00
Five special students	48.00
Total for 316 Students	\$7596.00
New Students:	
Women	28
Men	52
Total	80

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Min. 32, *Resolved*, That we receive the communication from Director T. S. Liu and others containing certain resolutions re the organizing of a Department of Agriculture in the University.

Min. 33, *Resolved*, That the above recommendations be referred to President Dsang and Director T. S. Liu with the request that they consult with the teachers of Agriculture on the staff in preparing an outline for a definite scheme for such work, and that this plan be referred to this Executive for discussion.

Min. 34, *Resolved*, That the regular meetings of this Executive be held on the first Monday of each month at 3 p.m. in the office of the President.

Adjournment.

GERALD S. BELL
English Secretary.

Minutes of the eighth meeting of the 1933 Executive Committee of the Board of Directors, West China Union University, held in the President's office, October 2nd, 1933.

Present:—S. G. Djen, S. C. Yang, T. S. Liu, G. S. Bell, B. K. Liu, D. Fay.

Absent: Miss A. I. Hutchinson, C. T. Song, H. J. Openshaw.

Co-opted members present: L. G. Dsang, G. W. Sparling.

The meeting was opened with prayer.

The Minutes of the last meeting were read and adopted.

President Dsang read a communication from the Educational Bureau of the province of Szechuan forwarding an order from the Ministry of Education at Nanking granting registra-

tion to the West China Union University, and enclosing certain recommendations.

Copies of the Constitution of the Harvard-Yenching Fund Committee were distributed to the members of the Executive for their information.

Min. 35, *Resolved*, That the English Secretary be requested to forward to the Board of Founders a copy of the Order of the Ministry of Education granting government registration to this University.

Min. 36, *Whereas*, The Ministry of Education, Nanking, in granting registration has given instructions that the following recommendations be put into effect:

1. That the equipment of the Science Department be increased;
2. That the University engage some more highly trained teachers in each department;
3. That consideration should be given to improving the status of Chinese teachers on the staff;
4. That greater freedom should be given to students in electing courses in Religion.
5. That the length of the Course in Medicine should be shortened to harmonize with the regulations of this Ministry;

Resolved, That these recommendations be referred to the Cabinet for consideration as to methods for putting these recommendations into effect.

Min. 37, *Whereas*, some of the recommendations made by the Directors (see Min. 21 of April 1933 meeting of the Board and Min. 6, June 5th, 1933 meeting of this Executive) for improvement of the University have already been carried out, others are in process of being made, while others are still not carried out,

Resolved, That when these recommendations have been amended to harmonize with the present situation, they be referred to the University for action.

Min. 38, *Resolved*, That the Contractual Agreement between the Board of Founders and the Board of Directors be signed by representatives of the Board of Directors and forwarded to the Board of Founders for their signatures.

Adjournment.

GERALD S. BELL
English Secretary.

The Educational Bureau
of the
Province of Szechuan.
Order No. 1207.

AN ORDER TO THE WEST CHINA UNION UNIVERSITY.

Some time ago we appointed a representative to inspect the University in reference to the place of Religion in the curriculum and other matters to which our attention was called. The report was submitted to the Ministry of Education in Nanking and the following order has been received.

Order No. 8741 from the Ministry of Education, Nanking:

"Having now a thorough knowledge of the work of the West China Union University through the reports given by inspectors sent to examine the University, and learning that changes are being made in harmony with our orders, and that the University is now in its main essentials in agreement with government requirements, we hereby grant registration to the said University."

"However, we submit the following recommendations to the University:

The College of Science should increase its equipment and engage some more highly trained teachers in each department;

Consideration should be given to improving the status of Chinese teachers on the staff;

More freedom should be given to students in electing courses in Religion;

The University has fixed its Medical Course as seven years. We would point out that our regulations are that a student with Senior Middle School graduation should study five years followed by an interne year. The University should change in harmony with this regulation.

"Forward this Order to the West China Union University with instructions that these recommendations be put into effect."

We hereby present this Order in harmony with instructions from the National Ministry of Education.

Signed, Kueh Hung Luan
Head of the First Department of the
Educational Bureau
Dated, September 23rd, 1933.
also
Acting Commissioner of Education
for Szechuan.

TRANSFER

WEST CHINA UNION UNIVERSITY.

Board of Directors Executive Committee.

The NINTH meeting of the Executive Committee was held at the Office of the President, Monday afternoon, Nov. 5th., 1933.

Present: Messrs T. S. Liu, S. C. Yang, B. K. Liu, Miss Hutchinson, and Dr. Openshaw. Co-opted Dr. Lincoln Dsang and Dr. Sparling.

- 1 The meeting was opened with prayer.
- 2 The minutes of the previous meeting were read and approved.
- 3 Correspondence was read.
- 4 The following actions were taken :

33-39 That we receive the Council of Higher Education report on the Correlated Program for Christian Higher Education in China, with approval.

33-40 That in reply to Mr. Ho and Dr. Graham's letter with regard to securing an initial fund for the Museum Department, we approve of an appropriation of \$200.00, the final securing of the funds to be taken up with Dr. Beech.

33-41 That in reply to Mr. Dickinson's letter, re his Department, that we ask President Dsang to discuss the matter with Mr. Dickinson, and secure a more detailed statement of plan for the first two years in agriculture, and detailed budget to cover cost of same.

33-42 That we receive the printed report of the Bursar as presented, covering allocation of to \$67,000.00 (See resolution 22) already approved, for the various Departments of the University for the

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fiscal year 1933-34. That the report be printed in Chinese and English and copies sent to the members of the Board of Directors.

33-43 That the next meeting of the Board of Directors be held at Chengtu, Friday, December 15th, the meeting to open at 9 a. m.

33-44 That Messrs Dsang, T. S. Liu, B. K. Liu, and Dr. Sparling be asked to prepare the program for that meeting.

Adjournment.

(Signed) H. J. OPENSHAW,
Acting English Secretary.

EXECUTIVE MINUTES
WEST CHINA UNION UNIVERSITY
BOARD OF DIRECTORS

The Minutes of the tenth meeting of the 1933 Executive of the Board of Directors, West China Union University, held in the President's office, December 26th, 1933.

Present: D. Fay, T. H. Liu, S. C. Yang, B. K. Liu, H. J. Openshaw, G. S. Bell.

Corresponding Members: L. G. Dsang, J. Beech, G. W. Sparling.

Visitor: Li Tsong Kai.

Absent: Miss A. I. Hutchinson, C. T. Song, Djen Shou Gi.

Min. 45. *Resolved,* That B. K. Liu and G. S. Bell be appointed to confer with the Cabinet regarding the matter of the University conferring a degree upon Mr. S. C. Yang. (see Board of Directors Minutes, December 1933 meeting.)

Min. 46. *Resolved,* That Minute No. 6, of the December 1933, meeting of the Board of Directors be amended to read as follows: "The Five Participating Boards shall each appoint one representative on the Board of Directors; the three Women's Boards shall appoint one representative; the Alumni Association shall appoint one representative, the Board of Founders shall appoint two representatives—a total of nine, and,

That a letter be sent to the Missions requesting them to appoint representatives in accordance with this new Constitution.

Min. 47. *Resolved,* That the nine representatives, appointed as in Min. No. 46 shall choose the remaining six members of the Board of Directors, but that this present Executive shall have power to make recommendations. (Note. Of the fifteen members of the Board of Directors not more than five may be non-Chinese. And since the Board of Founders have already been allotted two, three only can be elected by the participating Missions.)

Min. 48. *Whereas* the establishment of a Department of Agriculture has already been sanctioned by the Board of Directors,

Resolved, That L. G. Dsang and J. Beech be a committee to consult with the Cabinet regarding allotting of a plot of land for experimental purposes and to discuss the question of finances and other plans for this work.

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Min. 49. *Resolved*, That the request for \$200.00 for equipment for a Natural History Museum be referred to J. Beech with a request that he find the necessary funds.

Min. 50. *Resolved*, That the following committee of seven be appointed to raise an endowment fund for the Department of Agriculture: T. H. Liu, S. C. Yang, H. J. Openshaw, J. Beech, Ho Beh Hen, Lung Bang Djuin, L. G. Dsang.

Adjournment.

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BOARD OF DIRECTORS EXECUTIVE MINUTES

Minutes of the first meeting of the 1936 Executive of the West China University Board of Directors held at the home of President L. G. Dsang, March 21st, 1936.

Present: S. C. Yang, C. T. Song, Wu Hen Dju, G. S. Bell.

Representing the University Administration: L. G. Dsang, H. D. Robertson.

The following officers were elected:

Chairman	S. C. Yang
Chinese Secretary	H. D. Wu
English Secretary	G. S. Bell

E Min. ⁶ ~~1~~ ² *Resolved*, That formal invitations to serve as Directors of this Board be sent to all those appointed by the co-operating bodies and to those coopted to serve on this Board.

E Min. ⁶ ~~1~~ ² *Whereas* the Board of Education has asked that steps be taken to insure greater stability in the number of foreign teachers on the staff at all times,

Resolved, That a letter be written to each of the participating Missions asking that furloughs of members of their Mission be so arranged that no undue number shall be absent on leave at any one time.

E Min. ⁶ ~~1~~ ² *Resolved*, That we agree with the suggestions of the Board of Governors for the use of the Hodgkin Memorial Fund, and

That the following be a committee to administer the proceeds from this Fund: W. G. Sewell, S. C. Yang, Loh Dzong Shu, L. G. Dsang, H. D. Robertson.

E Min. ⁶ ~~1~~ ² *Resolved*, That the celebration of the 26th Anniversary of the founding of the West China Union University be held at the time of the 1936 Commencement Exercises, and

That S. C. Yang and Gerald S. Bell be the representatives of the Board of Directors on the Committee of Preparation.

E Min. ⁶ ~~1~~ ² *Resolved*, That a letter be sent to the Alumni Association asking them to state the length of time they wish their representative to serve on the Board of Directors.

E Min. ⁶ ~~1~~ ² *Resolved*, That the request of the first year students for financial assistance during the period of summer military training be laid on the table until a later meeting.

GERALD S. BELL.
English Secretary.

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BOARD OF DIRECTORS' EXECUTIVE MINUTES.

Minutes of the second meeting of the 1936 Executive Committee of the Board of Directors, West China Union University, held in the Vice-Chancellor's office, on March 30th, 1936.

Present:—S. C. Yang, L. G. Hsiao, G. S. Bell.
Representing the University Administration: L.G. Dsang and H. D. Robertson.

Minutes:—The Minutes of the first meeting were read and approved.

E Min. 7. *Contractual Statement.*

Whereas a letter has been received from the Board of Governors suggesting certain changes in the Contractual Statement between the Board of Governors and the Board of Directors,

Resolved, That we agree to the following revised and new clauses of Section II. *The Board of Directors agree*:

(1) To be responsible for the conduct of the University academic work included (and recorded in the Annual Catalogue) in the Faculties of Arts, Science, Education, Medicine and Dentistry, maintaining at least its present standards and discharging the financial obligations therewith connected. Changes in the above list of Academic and Professional Colleges and Faculties may from time to time be made in accordance with conditions formulated by the Board of Directors with the concurrence or the Board of Governors.

(2) If the Board of Directors desires to permit other Colleges and Schools to affiliate with the West China Union University, such action must first have the approval of the Board of Governors and the Board of Directors of the University and of such Colleges of Schools before becoming effective.

(3) That any action of the Board of Directors involving a change in the general policy of the University, admission of another missionary organisation, educational institution, or other body to cooperation or affilia-

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tion, erection of an important building, or purchase of additional land, shall be taken only with the concurrence of the Board of Governors.

- E Min. 8. *Whereas* the following clause, (No. II, 4) is not sufficiently clear in its phrasing,

Resolved, That a telegram be sent to the Board of Governors informing them that we agree to the other changes and new clauses which they have suggested, but that we request a clearer statement of No. II, before taking action.

This clause reads as follows: "That if any action of the Board of Directors is opposed by all the the representatives of one Missionary Organisation and their related Church Body, these representatives may appeal to the Board of Governors, provided such appeal is approved by the said missionary organisation; and in that case the proposed action shall not become valid unless or until it shall be reviewed and acted upon by the Board of Governors."

- E Min. 9. *Assistance to students taking military training.*

Resolved, that in the matter of assistance to students who are to take military training, they be asked to present their request to the administrative officers, who may, if necessary, forward such request to the Board of Directors.

- E Min. 10. *Future meetings of the Executive Committee.*

Resolved, that the monthly meeting of this Executive be held at 3 p.m. on the second Saturday of the month.

(*Note*—for special reasons the April meeting will be held on April 18th).

GERALD S. BELL,
English Secretary.

MINUTES of BOARD of DIRECTORS'

EXECUTIVE

Minutes of the second meeting of the 1936 Executive Committee of the Board of Directors, West China Union University, held in the Vice-Chancellor's office, April 23rd, 1936.

Present: Mrs. A.M. Salquist, S. C. Yang, H.D. Wu, G.S. Bell.

Administrative Officers present:—L.G. Dsang, H.D. Robertson.

- E Min. 11. *Resolved*, That the Minutes of the second meeting be adopted as amended.

- E Min. 12. *Resolved*, That we reconsider Minute No. 8 of the second meeting.

- E Min 13. *Whereas* the Board of Governors has suggested the addition of the following clause (as Clause 4, Sec. II) to their Contractual Statement with the Board of Directors.

"That if any action of the Board of Directors is opposed by all the representatives of one Missionary Organization and their related Church Body, their representatives may appeal to the Board of Governors, provided such appeal is approved by the said Missionary Organization; and in that case the proposed action shall not become valid unless or until it shall be reviewed and acted upon by the Board of Governors."

Resolved, That a letter be sent to the Board of Governors stating that for the following reasons we consider it inadvisable to include such a clause in the Contractual Statement;

The system under which the university is now administered is quite different from what it formerly was before registration with the Government. The university is now administered under uniform regulations fixed by the Government Department of Education, which allow less liberty of action than when the university was under the sole direction of the Senate and Mission Organizations

acting for the Board of Governors. There are times when immediate action on government instructions is necessary. The inclusion of such a clause as suggested might make it impossible to take such speedy action required by government authorities.

- E Min. 14. *Whereas* the Board of Governors has suggested certain additions to Section V, and to Clause B of Sec. VII of the English Constitution of the Board of Directors, and

Whereas there would probably be serious difficulties in suggesting such additions or changes to the Bureau of Education,

Resolved, That we reply to the Board of Governors that we think it inadvisable to make such alterations in the Constitution at this time.

- E Min. 15. *Resolved*, That we record receipt of the following letter from the Ministry of Education at Nanking:

ORDER FROM THE MINISTRY OF EDUCATION, NANKING.
Reference No. 3066.

Despatched March 9th, 1936.
To West China Union University:

Having previously sent out instructions to the said University pointing out several things to be improved, we are glad to receive the report of our inspector stating that the said University has emphasized in its teaching the practical work of the students. Their research work, such as the study of the culture of West China (Archaeology), the study of the native drugs of Szechwan (the Department of Pharmacy) is useful and satisfactory. Their management of the University is efficient and discipline strict. For all this we give the said University our commendation. However, special efforts should be made to improve along the following lines:

1. There should be more fundamental courses for the Freshmen classes of all Colleges. When teachers are on furlough, their courses should be supplied by substitutes so that the students' work may not suffer through the lack of teachers.
2. The College of Science of the said University should endeavour to co-operate with the local Reconstruc-

tion Bureau, so that the research work in Pharmacy, Tanning, etc., can proceed profitably. The College of Medicine should establish a rural health experimental station to enable students to go there for practice during a fixed period. This will give them training for social service.

3. According to the inspector's report, the said University has laid a good foundation in its work of Archaeology. The said University should report to us the past history of and the future plans for their Archaeological work, and the names and kinds of articles secured from excavations, for our reference.

Signed, Wang Sze Chieh,

Minister of Education.

- E Min. 16. *Resolved*, That we record the receipt of \$2000.00 from the Szechuan Provincial Bureau of Education for current expenses of the University for 1936.

- E Min. 17. *Resolved*, That we record the receipt of the following grants, totalling \$18,220.00, from the Ministry of Education, Nanking, for the academic year 1935-36:

Department of Chinese Language—Teacher's salary,	\$4000.00
College of Arts, for purchase of books	1703.00
College of Science, Industrial Chemistry, Course in Dyeing	2555.00
College of Dentistry, salary of dental teacher	4000.00
College of Medicine, purchase of equipment	5962.00

- F Min. 18. *Resolved*, That we record the following requests for grants made by the President of the University to the Ministry of Education for the academic year 1936-37:

<i>College of Arts ;</i>	
Department of Chinese - Salary (continued)	\$4,000.00 ← 4000.00
Department of Education—Salary - Rural Teacher Training	4,000.00
Department of Sociology—Survey and Equipment	1,200.00
Departmental books (continued)	2,000.00 12,000.00

College of Science :

General Science (All Departments)		
Equipment, etc.	5,700.00	
Department of Pharmacy (continued)		
Equipment, etc.	3,000.00	
Department of Chemistry—		
Industrial Chemistry, Dyeing		
(continued)	3,000.00	
Industrial Chemistry,		
Tanning	5,300.00	17,000.00

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5000.00

College of Medicine and Dentistry :

Faculty of Medicine - Salaries	8,000.00	
General Equipment	9,857.00	
Faculty of Dentistry - Salary		
(continued)	4,000.00	
General Equipment	1,570.00	23,427.00
TOTAL		<u>\$52,427.00</u>

4000.00
5000.00
4000.00
23,000.00

GERALD S. BELL,
English Secretary.

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MINUTES OF THE EXECUTIVE COMMITTEE
BOARD OF DIRECTORS.

Minutes of the Executive Committee of the Board of Directors, West China Union University, held in the office of the Vice-Chancellor, on June 8th, 1936.

Present: Messrs. S. C. Yang, H. C. Wu, L. G. Hsiao, C. T. Song, L. G. Dsang, G. S. Bell and H. D. Robertson.

Minutes of the previous meeting were read and approved.

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- E Min. 21. RESOLVED that for the academic year 1936-37 the tuition fees remain as at present.
- E Min. 22. RESOLVED to ask the Board of Governors for permission to use the sum of G\$1,000 over and above the ordinary budget in connection with the celebration of the 25th Anniversary of the University and the Financial Campaign to be carried on at that time.
- E Min. 23. RESOLVED that S.H. Fong be added to the Hodgkin Memorial Committee.
- E Min. 24. RESOLVED that S. C. Yang be appointed the representative of the Board of Directors on the University Finance Committee.
- E Min. 25. RESOLVED that the celebrations in connection with the 25th Anniversary should be held on the following days:
- | | |
|------------------------|-----------------------------------|
| Sunday, October 11th. | Thanksgiving Service. |
| Monday, October 12th. | Public Meetings (Official guests) |
| Tuesday, October 13th. | Visitors, Inspection of Buildings |
- E Min. 26. RESOLVED that Mr. Hsu Hsioh-yi and Mr. G. M. Franck be requested to act as auditors of the University books.
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- E Min. 27. RESOLVED that S.C. Yang and Dr. Luke Hsiao be appointed members of a committee with the cabinet to negotiate with the authorities re payment for land expropriated for the Radio Station site.
- E Min. 28. A communication was received from the Secretary of the Women's College to the effect that Mrs. Ola Dudley had been appointed to take the place of Miss U.F. Steele on the Board of Directors as the representative of the Women's College.
- E Min. 29. An outline of extension work, representing the Departments of Hygiene and Public Health, Sociology, Agriculture and student activities, which had been given general approval by the General Faculty was presented by the Cabinet.

RESOLVED to receive this report (see file) and to forward it to the Board of Governors with the recommendation that it be given favourable consideration.

Note: Dr. Wallace Crawford while on his way to Canada on furlough proposes to bring this outline of work to the attention of the Department of Public Health, Nanking, and others interested in such activities. It was his hope that the Board of Governors would be able to interest the Rockefeller Foundation in the financial support of this scheme. The budget for five years, as suggested, amounted to \$81,540.

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MINUTES OF THE EXECUTIVE COMMITTEE
BOARD OF DIRECTORS

Minutes of the Executive Committee of the Board of Directors, West China Union University, held at the home of the President, October 3rd, 1936.

Present: S. C. Yang, H. C. Wu, L. G. Hsiao, C. T. Song, G. S. Bell, L. G. Dsang, H. D. Robertson.

Visitor:—W. B. Albertson

Minutes of the previous meeting were read and approved.

Min. 30. **RESOLVED**, That we accept the Budget for 1936-37 as presented by the Bursar, W. B. Albertson, to the amount of \$79,111.00, and

That this Budget be forwarded to the Board of Governors with the request that in addition to the regular grant of \$50,000 the sum of \$4614.00 (Chinese currency) be granted to meet the expected deficit of \$7614.00.

Note. The University hopes to receive \$3000.00 from the Provincial Government towards meeting this deficit.

Min. 31. **RESOLVED**, That any income received by Departments of the University shall be paid in to the Bursar to help meet the deficit on the Budget, and may not be kept by Departments as an addition to the grants made.

Min. 32. **RESOLVED**, That the Cabinet be requested to carry out the plan for Group Insurance for the teachers of the University - using up to \$1000.00 of the grant received from the Provincial Government.

Min. 33. **RESOLVED**, That the following be appointed a Committee to raise funds for the University: J. Beech, C. C. Chang, H. T. Silcock, S. C. Yang, L. G. Hsiao.

GERALD S. BELL

English Secretary.

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WEST CHINA UNION UNIVERSITY

BUDGET for 1936-1937 adopted by Minute 30 of the
Executive Committee of the Board of
Directors, October 3rd, 1936

<i>Estimated Receipts:</i>		<i>Estimated Expenditures:</i>	
Board of Governors	50,000 00	Administration	15,561.00
Tuition Fees	16,500.00	Athletics	400.00
Rent	2,000.00	Student Health	1,050.00
Provincial Govt.	3,000.00	Operation and Maintenance	9,992.00
		Arts	6,258.00
		Education	5,292.00
		Science	18,819.00
	71,500.00	Medical - Dental	15,333.00
Sundry Receipts - refunds, fees, sales etc.	3,000.00	Library	5,460.00
		Religion	718.00
	74,500.00	Scholarships	228.00
Estimated Deficit	4,611.00		
	<u>\$79,111.00</u>		<u>\$79,111.00</u>

Grant from Nanking Government

College of Arts:	
Department of Chinese - salary cont.	\$4,000 00
College of Science:	
Extension Course in Tanning	6,000.00
College of Medicine and Dentistry:	
Faculty of Medicine - salary	4,000.00
Faculty of Dentistry - salary	4,000.00
Equipment	5,000.00
	<u>\$23,000.00</u>

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36 copies rec'd
2/18/37
Mr. Garside
December 12, 1936

MINUTES OF THE EXECUTIVE COMMITTEE
BOARD OF DIRECTORS

Minutes of the Executive Committee of the Board of Directors, West China Union University, held on Saturday, December 12th, 1936.

Present: S. C. Yang, H. C. Wu, Mrs. Salquist, L. G. Dsang, H. D. Robertson.

Minutes of the previous meeting were read and approved.

Min. 34. The following cable from Dr. Garside was read: "Governors appropriations Budget Mex Thousand. Chinese Studies Thirty-two Thousand. Approve appeal Hospital funds but construction only when funds secured." Garside.

Mr. Robertson read sections of a letter received from Dr. Beech dealing with the Board of Governors meeting.

RESOLVED, to recommend that the Board of Directors meeting the last week of February or the first week of March 1937, and that arrangements for this meeting be left with Mr. Yang, Dr. Dsang and Mr. Robertson.

Min. 35. RESOLVED, to make a request to the Bursar to prepare, if possible for the next meeting of the Executive, a statement of the financial state of the University as on June 30th, 1936.

Min. 36. RESOLVED, to ask the Finance Committee to complete the preparation of estimates for 1936/37 before February 15th, 1937.

Min. 37. RESOLVED, that letters be sent to the Missions concerned requesting the appointment of representatives to the Board of Directors.

Note: Board of Foreign Missions of the United Church of Canada, the Women's Foreign Missionary Society Boards, the Church Missionary Society, the Friends' Service Council, and the Alumni.

Mr. S. C. Yang gave a verbal report of the progress of the special committee appointed to negotiate with reference to payment for the property taken by the Government for the Wireless Station.

HAROLD D. ROBERTSON
for the Secretary.

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BOARD OF DIRECTORS' EXECUTIVE MINUTES

Minutes of a meeting of the 1936 Executive Committee of the Board of Directors, West China Union University, held in the office of the Vice-Chancellor on January 23rd, 1937.

Present: — Mrs. A. Salquist, S. C. Yang, C. H. Yang, G. S. Bell.

Representing the University Administration: L. G. Dsang, H. D. Robertson.

The Minutes of the previous meeting were read and approved.

E Min. 38. *Resolved*, That the annual meeting of the Board of Directors be held on Monday, March 8th.

E Min. 39. *Resolved*, That Dr. L. G. Dsang and H. D. Robertson be a committee to prepare the agenda for the annual meeting.

The balance of the time was spent in a discussion of the 1937-38 budget and questions connected with soliciting support for the University in China.

GERALD S. BELL
English Secretary

Minutes of a meeting of the 1936 Executive Committee of the Board of Directors, West China Union University, held in the office of the Vice-Chancellor on February 27th, 1937.

Present: Mrs. Salquist, H. C. Wu, S. C. Yang, L. G. Dsang, and H. D. Robertson.

E Min. 40. *Resolved*, to approve the action taken in changing the date of the Annual Meeting of the Board of Directors from March 8th to March 1st.

E Min. 41. *Resolved*, to approve the agenda for the Annual Meeting of the Board of Directors as reported.

E Min. 42. *Resolved*, to recommend to the Board of Directors that the Union University property deeds be re-registered as required by official notice, and that Mr. Robertson be asked to represent the Board in this matter.

HAROLD D. ROBERTSON
for English Secretary.

WEST CHINA UNION UNIVERSITY
MINUTES OF THE EXECUTIVE COMMITTEE OF
THE BOARD OF DIRECTORS.

June 30th, 1937.

Present:—S. C. Yang, Luke Hsiao, Mrs. Salquist.
Ex officio—Lincoln Dsang, W. B. Albertson, A. W.
Lindsay.

Dr. Lindsay was requested to act as recording secretary. The Minutes of the Annual Meeting, held on March 1st, were approved as circulated.

43. *Scholarships.*

A letter was read from Dr. Beech, reporting that the students of Wesleyan University had given to the Union University nine two-year scholarships.

It was reported that Bayer Pharmacy Co., Shanghai, had made a gift of \$600 towards the salary of an assistant instructor in the Department of Pharmacy for the year 1937-38; that Mercks Chemical Co., Shanghai, had granted two scholarships of \$50 each to the Department of Chemistry.

The President, in reporting on his extended trip to east and north China, announced that the graduates in the various cities were planning to raise an endowment fund for loan scholarships, and were aiming at providing thirty such loan scholarships.

RESOLVED to express the Board's appreciation of the efforts being made by the alumni to provide an endowment fund for loan scholarships.

44. *Endowment Fund.*

The President spoke to the recommendation of the graduates and Cabinet that each new student be required to pay to the University during his first year the sum of \$10, payable in two instalments, to initiate an Endowment Fund. Full discussion followed, and it was finally

RESOLVED to accept this recommendation and suggest that an announcement be made in the Catalogue; to recommend that special receipt forms be prepared for the contributions to the Endowment Fund; that plans be made for enlisting the interest of the student body and alumni in raising endowment funds for the University.

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45. *Nanking Grant 1937-38.*

RESOLVED to approve the following requests sent to the Bureau of Education, Nanking, for grants for the year 1937-38, as set forth in Cabinet Minutes 58, 67 and 80:

College of Arts :

Chair of Chinese (cont.)	\$4,000.
Chair of Education	4,000.
Chair of Rural Economics & Sociology	4,000.
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	12,000.

College of Science :

Fundamental Equipment for first two years	
Science teaching for Medical & Dental students	10,000.
Chair of Biology	4,000.
Books for all Departments, Journals, &c.	2,500.
Lantern for Lecture Room in Chemistry-Biology Building	1,000.
Equipment for Department of Pharmacy	1,500.
Dyeing Project - salary and equipment	5,000.
Cases for Preservation of West China specimens, now available.	1,000.
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	25,000.

College of Medicine & Dentistry :

Chair of Dentistry (cont.)	4,000.
Chair of Pathology (cont.)	4,000.
Equipment for Department of Gynecology and Obstetrics	2,500.
Books for all Departments	2,000.
Projection Microscope	600.
5 Microscopes for Dental Pathology	1,750.
Odontal Surgery Equipment	1,000.
Bio-chemistry equipment	1,400.
Electro-Cardiograph	2,500.
Press for extracting oils, etc.	1,200.
Oxygen insufflation apparatus	750.
Gas & Oxygen Anaesthesia apparatus	2,000.
Audiometer	670.
Perimeter	500.
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	24,870.

Cooperative investigation of nutrition in relation to health	3,000.
Athletics Director	2,000.
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	\$66,870.

46. *Provincial Government Grant, 1937-38.*

RESOLVED to approve the following requests sent to the Provincial Government for grants for the year 1937-38, in accordance with Cabinet Minute 198:

Arts: Professor of Rural Sociology	\$3,000.
Professor of Vocational Education	3,000.
Books	2,000.
Equipment for Division of Fine Arts	1,000.
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	10,000.

Science:

Biology: 10 microscopes	2,000.
Cases & bottles for local specimens	500.
Chemistry: Subsidy for Dyeing Course	1,000.
Thermocouple pyrometer	350.
Platinum crucibles and covers	250.
Refractometer	1,000.
Constant temperature water bath	500.
Motor-generator set	300.
Maths-Physics: Mathematical models, slide rules, graphing apparatus	1,065.
Apparatus for Mechanics	830.
Electrical and Radio apparatus	650.
Pharmacy: Vacuum pump and motor	500.
Analytical balances	430.
Analytical reagents	300.
Dissecting microscopes for drug plant analysis	270.
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	9,945.

Medical-Dental:

Salary of Instructor, Internal Medicine	1,200.
Books for College Library	2,000.
Electrocardiograph	2,500.
Equipment for food analysis	1,000.
Broadcasting stethoscope	800.
Cement anatomy vats (three)	600.
Microscope for Anatomy Dept.	350.

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Furnishings for Pathology Museum	1,000.
Oral Pathology equipment	1,000.
Public Health equipment	1,000.
Surgical instruments	1,000.
Physiology apparatus	1,000.
E.E.N.T. teaching equipment	850.
Dental Clinical laboratory equipment	2,000.
Two dental chairs	600.
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	16,900.

47. *Payment for Land expropriated by Broadcasting Station.*

It was reported that Mr. S. C. Yang, acting for the University, had secured the payment of \$3,250 on account of property taken from the University for the Broadcasting Station.

48. *Group Insurance.*

The Bursar reported that the Group Insurance scheme for University teachers called for the expenditure of \$1,329.62 annually, instead of \$1,000 as anticipated and voted by the Directors.

RESOLVED to approve the expenditure of the additional sum of \$329.62 for the teachers' group insurance scheme, and to take this amount from the Provincial Government grant for the year 1936-37.

RESOLVED to request the Cabinet to present later the bases governing premia.

49. *Honorary Members of the Board of Directors.*

The President reported that he had secured the consent of certain outstanding men to serve as Honorary Directors of the Board.

RESOLVED to send an official letter of appreciation to the following Honorary Directors:

General Chang Chun
Dr. Chang Pei-ling
General Chu Chia-hwa
Marshal Feng Yu-hsiang
Governor Han Fu-chu
General Ho Kwei-kwang
Mr. Kan Tien-kwei
Dr. H. H. K'ung

Marshal Liu Hsiang
Dr. Herman C. E. Liu
Dr. J. Heng Liu
Dr. Lu Han-chuin
Dr. Oong Wen-hao
Dr. James Yen

50. *Membership of Board of Directors.*

Mrs. Salquist reported that the American Baptist Mission had appointed Mr. Fu Chin-beh to fill out her term on the Board of Directors.

51. *Budget Estimates, 1937-38.*

The Budget forwarded by the General Faculty was discussed, and it was finally

RESOLVED to accept the Budget as presented and to forward it to the Board of Founders.

RESOLVED that the Faculty use money from the Central and Provincial Government grants as far as possible to cover items in the Budget.

RESOLVED that the Board of Directors will do everything in its power to raise a sum sufficient to balance the budget.

Expenditure:

Administration		19,998.00
Operation & Maintenance		9,992.00
Arts: General	9,058.00	
Chinese Department	14,250.00	
Education	7,492.00	30,800.00
Science		18,724.00
Medicine & Dentistry		20,556.00
Library: General	5,460.00	
Harvard-Yenching	9,050.00	14,510.00
Museum		6,050.00
Research		2,650.00
Religion		718.00
Scholarships		228.00
Salary increases throughout University		2,000.00
		<hr/>
		126,226.00

Income:

Board of Founders	55,000.00
Students' Fees	17,000.00
Rents	2,000.00
Harvard-Yenching Institute	33,000.00
Other Sources	600.00
Part of Grant from Prov. Govt.; say,	3,626.00
To be raised by Board of Directors	15,000.00
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	126,226.00

52. *Future of the College of Religion.*

RESOLVED to accept the recommendation of the Faculty, Minute No. 433, that for the time being the courses now given in the College of Religion be listed as optional courses in the Department of Philosophy, and that the budget for Religion be kept separate and independent as heretofore.

53. *Extension Courses.*

RESOLVED to accept the recommendation of the Faculty, Minute No. 435, that the University be permitted to open Extension Courses in Dyeing and Tanning, provided such courses do not involve the Board of Directors in financial responsibility.

54. *Technical Services Group.*

RESOLVED to accept the recommendation of the Faculty, Minute No. 436, that the College of Medicine and Dentistry be permitted to recognise a Technical Services Group, including the School of Midwifery, Schools of Nursing, School of Laboratory Technology and Hospital Pharmacy Service as an affiliated group, with mention in the Catalogue.

55. *Department of Pharmacy.*

Cabinet Minutes 105 and 151 and Faculty Minute 437, concerning the provision of a Pharmacy Building, were reported. Action was deferred until full information regarding the use of and plans for such a building are received.

56. *Goucher School.*

Minutes of the Cabinet, General Faculty, the Directors' Executive and the Board of Directors were read concerning

the relationship of the Goucher School to the University. After discussion it was

RESOLVED that the total deficit of \$1,419, now standing on the University books against the Goucher School be regarded as a loan, to be repaid to the University within three years; and to point out to the Department of Education that the Directors cannot be responsible for more than an annual grant of \$1,500, as agreed when Goucher School was accepted as the practice school of the Department of Education.

57. *Campus Control.*

It was reported that a Committee was making investigations concerning the effective control of the University campus.

Adjournment.

ASHLEY W. LINDSAY
Recording Secretary.

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WEST CHINA UNION UNIVERSITY

*Minutes of the Executive Committee of the
Board of Directors*

February 10th, 1938.

Present: C. B. Fu, G. W. Sparling, H. C. Wu, S. C. Yang.
Ex officio - L. G. Dsang, A. W. Lindsay.

The Minutes of meeting held on June 30th were approved as circulated.

Minutes of December 29th by correspondence were read and approved as follows:

58. *Housing of the University of Nanking.*

Because of the need for immediate action, Minutes 454 and 462 of the Cabinet were referred to the Executive Committee of the Board of Directors by correspondence.

RESOLVED that the Property Committee be authorized to proceed immediately with the erection of the Laundry; the estimated cost gold \$5,000 to be met from the grant requested by cable from the Board of Governors.

RESOLVED that the University approach the Canadian Mission, suggesting cooperation in their Kiang Hsi Kai property project; and requesting the present leasing of a piece of their land to the University large enough to erect a courtyard building for the immediate accommodation of the staff of the University of Nanking; the building to remain the property of the Union University, to be used when vacated by the Nanking group for a two-year Extension Course in Agriculture which it is hoped may be operated in conjunction with the rural activities of the Theological School and other reconstruction plans of the Mission. In response to the above request the United Church of Canada Mission has agreed to rent to the Union University for the nominal sum of \$5. per annum part of the Model Settlement Land for this purpose.

59. *Hospital Clinical Facilities.*

RESOLVED to approve Minute 466 of the Cabinet concerning (1) application for a grant of \$5,000 from the Provincial Government towards the Provision of extra student

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dormitory accommodation, new and adequate out-patient facilities, and increased accommodation for in-patients to satisfy the new clinical educational needs which have arisen through the increased student body and the requirements of the Central University.

- (2) authorisation to use funds from the China Foundation grant for University Hospital equipment for the purchase of equipment for this enlarged clinical department, with the understanding that such equipment shall be transferred to the University Hospital when built.

60. *Date of Annual Meeting.*

RESOLVED to call the Annual Meeting of the Board of Directors to meet some day during the first week of March.

Consideration was given to the agenda proposed for the annual meeting.

61. *Representation of Missions.*

RESOLVED to record the fact that the West China Mission of the Church Missionary Society has appointed Rev. V. H. Donnithorne as its representative, with Mr. A. F. Lutley as alternate; and that the United Church of Canada Mission has appointed Rev. G. W. Sparling as its representative.

RESOLVED to express sincere thanks to Bishop Song for his services during past years as the representative of the Church Missionary Society.

RESOLVED to request the Friends Service Council to appoint a representative to the Board of Directors.

62. *Hospital Clinical Facilities.*

RESOLVED to approve of the University forwarding to the Board of Founders a request for permission for the immediate erection of the Isolation building of the new University Hospital, two storeys instead of one storey high in order to provide for the Isolation staff, and that work on this building be begun on the return of Mr. Small, the foundations to be put in as soon as possible.

N.B. This building is to be used temporarily to care for chronic cases from the Sze Shen Si Men's Hospital.

63. *Appeal to China Foundation.*

It was reported that appeals had been sent to the China Foundation to be presented to the annual meeting in February. Appeals were made for grants of \$25,000 for Hospital clinical laboratory equipment, \$10,000 for Medical-Dental Library, and \$15,000 for machine shop tools and equipment.

RESOLVED to approve of these askings.

64. *Budget Estimates 1938-39*

The Budget estimates as forwarded by the General Faculty were received for presentation to the Board of Directors.

65. *Goucher School Deficit.*

Further consideration was given to Minute 56 of the Executive Committee, June 30th, in view of a letter received from the Department of Education.

RESOLVED to rescind minute No. 56 and to appoint the President and Vice-Chancellor Lindsay as a committee to consider an agreement with the Department of Education concerning Goucher School deficit, whereby the Department of Education shall be responsible for \$400 of that deficit and the Goucher School the remaining \$1,019.

G. W. Sparling,
English Secretary.

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WEST CHINA UNION UNIVERSITY

*Minutes of the Executive Committee of the Board of Directors
June 9th, 1938.*

Present: Mrs. Dudley, Fugh Chin-beh, G. W. Sparling, Wu Hen-chiu, S. C. Yang; President Lincoln Dsang and Vice-Chancellors S. H. Fong and Ashley W. Lindsay, ex officio.

The Minutes of the Annual Meeting held on March 5th were approved as circulated.

E.66. *Ministry of Education Grant towards Extra Teaching Costs, 1937-38.*

It was reported that the Ministry of Education, Central Government, made a grant of \$5,000 towards the extra teaching costs involved in receiving so many additional students.

RESOLVED to accept with gratitude the sum of \$5,000 granted by the Ministry of Education of the Central Government towards extra teaching costs due to the presence of so many Loan students.

E.67. *Requests for Government Grants, 1938-39.*

RESOLVED to make request to the Central Government for the following amounts:

Regular Budget	\$23,000
Extra teaching costs	18,000
Special projects	21,520
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	72,520

RESOLVED to make request to the Provincial Government for the following amounts:

Regular Budget	\$19,000
Extra teaching costs	19,920
Special projects	116,214
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	155,134

Note: The regular appeal is about the same as for last year; the extra appeal is due to special circumstances and the influx of extra students.

E.68. *Grant from Board of Founders, 1938-39.*

A letter has been received from Dr. Beech stating that the Executive Committee of the Board of Founders has granted \$50,000 only towards the University's budget for the year 1938-39.

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RESOLVED to appeal to the Founders for a larger grant on the following grounds:

1. Enlarged Student body.
2. Depreciation of the silver dollar in China.
3. Rising exchange rate.

RESOLVED to request the Board of Founders and the Trustees of the Harvard-Yenching Institute to make their 1938-39 grants to the University in gold at least equal to the gold equivalent of the amounts granted last year, to permit the University to benefit from the gain on exchange.

E.69. *Purchase of Land.*

Inasmuch as it is essential because of changes in property ownership in our neighborhood that certain properties be secured to straighten our boundaries and for sites for University houses and hostels,

RESOLVED to request the Board of Founders for permission to avail ourselves of any opportunity that may come to secure this land, either by exchange of pieces of property or by purchase. The sum necessary would not be large.

E.70. *Faculty Children's School.*

RESOLVED that no action be taken on this matter until further information is received from the Board of management.

E.71. *Ginling College Dormitory Building.*

It was reported that Ginling College has requested permission to erect dormitory buildings on the campus.

RESOLVED to rent to Ginling College a site in the south-west corner of the University's plot behind the Library for the erection of a building, subject to the condition that the proposed building revert to the West China University when Ginling leaves.

RESOLVED to appoint a committee consisting of Messrs. S. C. Yang and G. W. Sparling, with power, to confer with Ginling College as to the fulfilling of this condition.

E.72. *Staff Residence for University of Nanking.*

It was reported that the University of Nanking desires permission to cooperate with the W.C.U.U. in the erection of a staff residence on the campus.

RESOLVED to agree to the erection of a staff residence by the University of Nanking and West China Union Univer-

sity jointly, the building to revert to the W.C.U.U. when vacated by Nanking.

E.73. *Midwifery School.*

In regard to the request received from the Midwifery School that for purposes of registration the University and the W.F.M.S. jointly issue a guarantee to the Government to the effect that the income of the School of Midwifery is \$10,000 per annum.

RESOLVED to refer this matter to the W.F.M.S. for action.

E.74. *Cooperation with the Sugar Experimental Station.*

A scheme for cooperation between the University and the Provincial Sugar Experimental Station was recommended by the College of Science through the Cabinet.

RESOLVED to agree to cooperate with the Provincial Sugar Experimental Station in research work on condition that finances are provided outside the regular budget of the University.

E.75. *Installation of Arnett System of Accounting.*

RESOLVED to agree to the installation of the Arnett system of accounting as from July 1st, 1938.

Adjournment.

GEORGE W. SPARLING.

English Secretary.

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WEST CHINA UNION UNIVERSITY

Minutes of the Executive Committee of the
Board of Directors.

October 8th, 1938.

Present: Miss Olive Fan, Messrs. Fu Chin-beh, G. W. Sparling, Wu Hen-chiu, S. C. Yang; President Lincoln Dsang and Vice-Chancellors S. H. Fong and H. D. Robertson, ex officio; Visitor C. H. Yang.

The Minutes of the last meeting of the Executive Committee, held on June 9th, 1938, were approved as circulated.

E. 76. *Ginling College Dormitory.*

Mr. S. C. Yang reported that he and Dr. Sparling had conferred with Ginling College as to the condition set in Minute E. 71, and that it was understood by all parties that the Ginling College Dormitory will revert to the West China Union University when Ginling leaves.

E. 77. *Representation of Woman's College Board.*

A letter was received from the Woman's College Board, reporting that Mrs. Dudley has resigned as representative of the Woman's Board on the Board of Directors, and that Miss Olive Fan of Shan Hsi Kai Girls' Middle School has been appointed to take her place. The President extended a cordial welcome to Miss Fan.

E. 78. *Western Vice-Chancellor.*

The President extended a cordial welcome to Mr. H. D. Robertson on his return to take up the Western Vice-Chancellorship.

RESOLVED to convey the thanks of the Directors to Dr. Ashley W. Lindsay for his excellent service as Western Vice-Chancellor during the past year and a half.

E. 79. *Board of Governors, Government and other Grants.*

The following grants were reported:

Board of Governors—regular grant	NC\$50,000.
extra grant	NC\$10,000.
Harvard-Yenching (?)	NC\$33,000.
Davison Fund for Group Study of Jesus project	G\$1,000.

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Rockefeller Foundation towards increased costs arising from increased enrolment	G\$4,500.
Central Government towards increased costs	NC\$5,000.
Rockefeller Foundation for the O.P.D. building and equipment	G\$35,000.
Rockefeller Foundation for Isolation Block	G\$3,000.
China Foundation for temporary O.P.D.	NC\$3,000.
Provincial Government for Microscopes	NC\$6,000.

E. 80. *Cheeloo University.*

RESOLVED on the recommendation of the General Faculty to extend a cordial invitation to Cheeloo University to join in the Colleges of Arts and Science, as well as in the College of Medicine and Dentistry.

E. 81. *Dean Sage's Gift.*

RESOLVED to receive with gratitude a gift of NC\$7,000. from Dean Sage Junr., towards the cost of expeditions for the collecting of biological specimens.

E. 82. *Ginling Women's College.*

RESOLVED that permission be granted to Ginling Women's College to erect a Music Building in the north east corner of the University's Kung Peng, facing the east road, on the understanding that the building will become W.C.U.U. property when Ginling College leaves.

Note: This will not prevent the erection of the formerly planned Assembly Hall on that site.

E. 83. *University of Nanking.*

RESOLVED to support the action of the Cabinet in permitting the University of Nanking to erect two staff residences on the site next to Baptist House No. 6., the A.B.F.M.S. having the option of buying the houses or of selling to the W.C.U.U. the land on which they are built.

Note: The University of Nanking and W.C.U.U. share the expense of erecting these houses.

E. 84. *Board of Governors.*

Vice-Chancellor Robertson reported briefly on the main items of business considered by the Annual Meeting of the Board of Governors, held in New York, July 26th-27th, 1938. It was stated in correspondence that the Committee organising an Emergency Drive for the Universities had included an item of G\$17,000 as the emergency need of the W.C.U.U.

RESOLVED to support the action of the Cabinet in cabling to New York requesting G\$57,000 to meet the University's emergency needs for the year 1938-39.

E. 85. *Publicity.*

RESOLVED to request the Administration Office to give more attention to the need for publicity.

E. 86. *Budget 1938-39.*

RESOLVED that as recommended by the General Faculty, the Budget Estimates prepared and submitted by the Annual Meeting of the Board of Directors, March 5th, 1938, be now regarded as the Budget for the year 1938-39.

E. 87. *Tuberculosis Sanitarium.*

RESOLVED to authorise the University to secure funds for the purchase of the so-called Liu Pei Yuin Orchard as a site for the Tuberculosis Sanitarium.

E. 88. *Appeal for New Chemistry Building.*

RESOLVED to urge upon the Board of Governors and Chancellor Beech that an immediate appeal be made for funds for the erection of a Chemistry Building to meet the needs of the present emergency.

E. 89. *Cooperation with Provincial Sugar Experimental Station.*

RESOLVED to adopt the following scheme, as recommended by the College of Science, for cooperation between the University and the Provincial Sugar Experimental Station:

Scheme of Cooperation between the W.C.U.U. and the Szechwan Provincial Sugar Station.

1. Mention should be made in the Catalogue of the W.C.U.U. of the establishment of a Sugar Tech-

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- nology Division in cooperation with the Provincial Sugar Station.
2. The Station should send one of its experts to stay in the University for from one to three months, so as to give lectures for the Sugar Technology Division and to do research work in sugar problems. The University should provide the cost of travel, lodging and board, and a special research room and office during the presence of the expert. In addition the University should engage the expert as Visiting Professor (without salary).
 3. The University should send the major students (sugar) to the Station in the Summer Vacation for Seminar Courses and Laboratory work, and also in the sugar cane crop season for training in practical technique. The Station will provide a place for lodging and facilities, but the students themselves should pay for their board and travel. (The number of students can be fixed by arrangement if necessary).
 4. If four or more students visit the Station the University should send an assistant to accompany the students and help with their management; but the students' work should be under the control of the Station.
 5. Any publication resulting from this cooperation should be printed in the name of these two institutions.
 6. The plan for research and the list of chemicals and equipment needed for the work to be done in the University should be sent to the University as early as possible, so that the necessary preparations can be made.
 7. Apart from the laboratory work the lectures given by the expert from the station should not exceed 10 hours per week. The University should provide an assistant for the laboratory work.
 8. If the University is able to hire a full-time assistant for the Sugar Technology Division and if the Station needs him, the latter can borrow him to work in the Station for from one to three months, the Station providing cost of travel, lodging and board.

9. It is to be understood that there is no financial responsibility involved in this cooperation unless there is a special need in which case it can only be met after negotiation and with the approval of the authorities of the two institutions.
 10. The cooperation will be for the coming academic year, but it can be renewed by the agreement of both institutions.
- E. 90. *Madame Chiang's Herd of Cattle.*
RESOLVED on the recommendation of the General Faculty.
1. that the University accept as a University project the care of Madame Chiang's dairy herd and the carrying out of a breeding programme, and the setting-up of dairy cattle improvement associations.
 2. that the University build the barn, for which NC \$10,000. has been granted to the Ih Ch'u Hsioh Hsiao by the Provincial Government.
 3. that the University rent the M.E.M. Yang Lao Kwan land for the use of the project.
 4. that the University allot the Middle School Section, south field, for the use of this dairy project.
- E. 91. *Cooperation with Union Theological College.*
RESOLVED on the recommendation of the General Faculty to approve a provisional basis of cooperation between the W.C.U.U. and the Union Theological College whereby Theological students of college grade may take lectures in University classes free of charge, and there may be an interchange of teaching facilities between the two institutions. The two institutions will cooperate closely in all religious activities.

Adjournment.

GEORGE W. SPARLING,
English Secretary.